

CITY OF DEFUNIAK SPRINGS
RESIDENTIAL PROJECTS

All documents are required prior to issuance of permits

1. Construction Plans - Two (2) sets required
_____ Building
_____ Electrical
_____ Mechanical
_____ Plumbing

2. Site Plan
_____ Survey required: Proposed construction and existing improvements to be shown on survey with setback distances provided. All setbacks are measured from the property line.

3. Ownership
_____ Proof of Ownership with legal description

4. Notice of Commencement
_____ Certified copy of Notice of Commencement filed with Walton County Clerk of Courts Office

5. Impact Fees
_____ Water
_____ Sewer
_____ Police
_____ Fire

6. Utility Tap Fees
_____ Water
_____ Gas
_____ Sewer
_____ Septic Tank Permit

7. Energy Efficiency Compliance Form
_____ Energy efficiency compliance form (Version 3.3 or greater)
Note: This form can be done by your local electric company provider. You will need to take a set of construction plans with you for them to complete the form.

8. _____ Total cost of project - **CONTRACT REQUIRED**
(Including Material & Labor)

9. Total Amount of Proposed Heated & Cooled Area _____
Total Amount of Proposed Other Area (Porches, Garage, Etc) _____
Total Square Footage Proposed Structure _____

Comments: _____

NOTE: Construction must comply with S.S.T.D. 10-99 Standard for Hurricane Resistant Residential Construction (120 MPH Basic Wind Speed)

FOR OFFICE USE ONLY:			
BLDG PERMIT FEE:	_____	RADON:	_____
PLAN REVIEW FEE:	_____		
IMPACT FEES:	_____		
WATER:	_____	SEWER:	_____
POLICE:	_____	FIRE:	_____