

**RESOLUTION 2020 - 27**

**A RESOLUTION OF THE CITY COUNCIL OF DEFUNIAK SPRINGS, FLORIDA; STATING THE INTENT OF THE CITY COUNCIL TO ENTER INTO AN AGREEMENT WITH WALTON COUNTY FOR CARES ACT REIMBURSEMENT FUNDING TO MITIGATE AND RESPOND TO THE CURRENT CORONAVIRUS (COVID-19) PANDEMIC IN WALTON COUNTY AND THE CITY OF DEFUNIAK SPRINGS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Coronavirus (COVID-19) has caused a disruption in Walton County and the City of DeFuniak Springs' economy and has changed the way we conduct business, as well as the way in which individuals interact with their local governments in order to observe the recommended health and safety guidelines; and

**WHEREAS**, in order to remove barriers to business continuity, and allow our citizens to request information, submit inquiries, access public records and address common processes from the safety of their home, the City of DeFuniak Springs needs to purchase services and equipment to enable City Staff to work remotely and minimize person-to-person contact with both co-workers and citizens; and

**WHEREAS**, Walton County has allocated CARES Act Funding to support the on-going work of local government agencies and non-profits that provide services to mitigate or respond to the current Coronavirus (COVID-19) pandemic in Walton County;

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF DEFUNIAK SPRINGS, FLORIDA:**

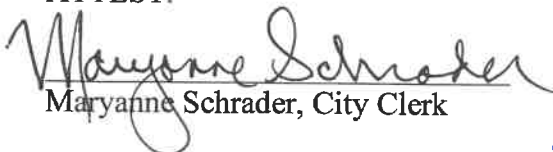
Section 1: The City of DeFuniak Springs will enter into an agreement with Walton County for CARES Act Funding for the purchase of technology services and equipment.

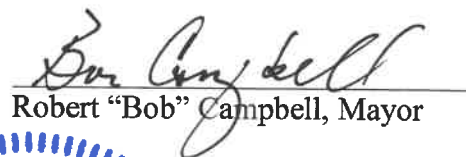
Section 2: All Resolutions and parts of Resolutions in conflict herewith are repealed.

Section 3: The Resolution shall become effective immediately upon its passage.

ADOPTED this 9th day of November 2020.

ATTEST:

  
Maryanne Schrader, City Clerk

  
Robert "Bob" Campbell, Mayor



**WALTON COUNTY CARES  
NON-PROFIT ASSISTANCE GRANT AGREEMENT  
BETWEEN  
WALTON COUNTY  
AND THE  
CITY OF DEFUNIAK SPRINGS**

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THIS AGREEMENT is made this 9<sup>th</sup> day of November, 2020, between **WALTON COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose address is 76 North Sixth Street, DeFuniak Springs, Florida 32433, ("County"), and the **CITY OF DEFUNIAK SPRINGS**, a municipality of the State of Florida, whose address is 71 U.S. Highway 90 West, DeFuniak Springs, Florida 32433, and whose mailing address is Post Office Box 685, DeFuniak Springs, Florida 32435, ("City").

**WHEREAS**, the Coronavirus (COVID-19) has caused a disruption in Walton County's economy and has changed the way we conduct business, as well as the way in which individuals interact with their local governments in order to observe the recommended health and safety guidelines; and

**WHEREAS**, the citizens of DeFuniak Springs are in need of technology that will allow them to submit a request, inquiry, suggestion or concern through online forms and to remotely pay for documents or services from internet enabled devices to prevent the further spread of COVID-19; and

**WHEREAS**, Walton County has allocated CARES Act Funding to support the on-going work of local government agencies and non-profits that provide services to mitigate or respond to the current Coronavirus (COVID-19) pandemic in Walton County.

**NOW THEREFORE**, in consideration of the foregoing, the parties hereto agree as follows:

1. Allocation and Use of Funds

Funds made available to City shall be disbursed for expenditures described in its Project Budget and Funding Proposal, which are attached as **Exhibit A** and incorporated by reference. All funds shall be disbursed in accordance with the [CARES Act Guidelines](#). City shall only expend funding under this Agreement for allowable costs incurred during the term of this Agreement.

2. Compensation

City will receive a total amount not to exceed ONE HUNDRED FORTY THOUSAND FIVE HUNDRED SIXTY-ONE AND 65/100THS DOLLARS (\$140,561.65). The County shall make payments on a reimbursement basis. Support for expenditures shall be made available for review prior to payment along with a detailed invoice.

Drafted by the Office of the County Attorney.

Approved by the DeFuniak Springs City Council November 9, 2020.

Approved by the Board of County Commissioners November 10, 2020.

3. Term of Agreement

The term of this Agreement shall be from March 1, 2020, through December 30, 2020, unless earlier terminated by the Board.

4. Termination of Agreement

This Agreement may be terminated by the County or the City, with or without cause, at any time upon 24-hour written notice delivered by courier service or electronic mail to the other party. If this Agreement is so terminated, City shall be paid for all costs incurred pursuant to the terms and conditions of this Agreement, up to the date of termination.

5. Indemnification

It is agreed by both parties hereto that neither party assumes any liability for the acts, omissions, and negligence of the other party. Both parties shall indemnify and hold the other party harmless from all claims, damages, losses, and expenses arising out of or resulting from the performance of its respective operations and functions under this Agreement. However, nothing contained herein shall constitute a waiver by County or City of its sovereign immunity or the limitations set forth in Section 768.28, Florida Statutes. Nothing herein shall be construed as consent by County or City to be sued by third parties in any matter arising out of any contract.

6. Public Access.

A. A request to inspect of copy public records relating to this Contract must be made directly to the County. If the County does not possess the requested records, it shall immediately notify City of the request, and City must provide the records to the County or allow the records to be inspected or copied within a reasonable time (§119.0701(3)). If City fails to provide the public records within a reasonable time, City may be subject to penalties under §119.10, F.S.

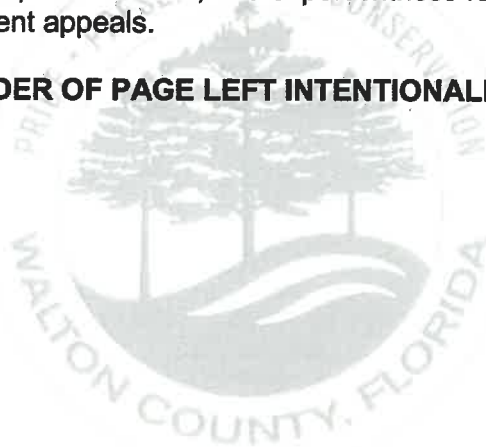
B. City shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0701, Florida Statutes, City shall (1) Keep and maintain public records required by the public agency to perform the service; (2) Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law; (3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of this contract if City does not transfer the records to the public agency; and (4) Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of City or keep and maintain public records required by the public agency to perform the service. If City transfers all public records to the public agency upon completion of the contract, City shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If City keeps and maintains public records upon completion of this contract, City shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from public agency's custodian of public records, in a format that is compatible with the information technology system of the public agency.

**C. IF CITY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CITY'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CITY SHALL CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

Genara Roop, Records Management Liaison Officer  
161 E. Sloss Avenue  
DeFuniak Springs, Florida 32433  
850-892-8110  
[roogenara@co.walton.fl.us](mailto:roogenara@co.walton.fl.us)

D. In the event the County must initiate litigation against City in order to enforce compliance with Chapter 119, Florida Statutes, or in the event of litigation filed against the County because City failed to provide access to public records responsive to a public record request, County shall be entitled to recover all costs, including but not limited to reasonable attorneys' fees, costs of suit, witness fees, and expert witness fees expended as part of said litigation and any subsequent appeals.

**[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]**



Executed by:

ATTEST:

*[Handwritten signature]*  
for Alex Alford, Clerk of Circuit Court  
And County Comptroller



WALTON COUNTY, FLORIDA

By: *[Handwritten signature]*  
Print: W.N. "Bill" Chapman, Chairman  
Board of County Commissioners, Chair

Date: 11/12/20

Approved for form:

*[Handwritten signature]*  
Sidney N. Noyes, County Attorney  
Walton County, Florida

CITY OF DEFUNIAK SPRINGS

By: *[Handwritten signature]*  
Robert "Bob" Campbell  
Mayor for the City of DeFuniak Springs

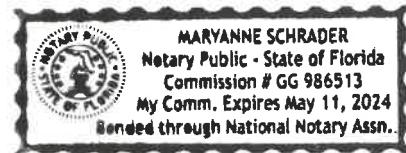
Date: 11-9-2020

State of Florida  
County of Walton

Acknowledged and subscribed before me the undersigned notary by means of  physical presence or  online notarization on 11-9-2020, 2020, by Robert "Bob" Campbell, the Mayor for the **CITY OF DEFUNIAK SPRINGS**, with legal corporate authority, and who is known to me or has produced identification of:

\_\_\_\_\_

*[Handwritten signature]*  
Notary Public



Drafted by the Office of the County Attorney.  
Approved by the DeFuniak Springs City Council November 9, 2020.  
Approved by the Board of County Commissioners November 10, 2020.



# EXHIBIT A



## City Hall Location

71 U.S. Highway 90 West  
DeFuniak Springs, FL 32433

## Mailing Address

Post Office Box 685  
DeFuniak Springs, FL 32435  
Phone: (850) 892-8500  
Fax: (850) 892-8506  
[www.defuniaksprings.net](http://www.defuniaksprings.net)

## Mayor

*Bob Campbell*

## City Council

*Todd Bierbaum*  
Council Member, Seat 1

*Robert McKnight*  
Council Member, Seat 2  
Mayor Pro-Tempore

*Kevin Crystal*  
Council Member, Seat 3

*Henry Ennis, Sr.*  
Council Member, Seat 4

*Wayne Graham*  
Council Member, Seat 5

## City Manager

*Mell Smigielski*

## Deputy City Manager

*Carisse LeJeune*

## City Clerk

*Maryanne Schrader*

October 14, 2020

Mr. Larry Jones  
County Administrator  
Walton County Board of County Commissioners  
76 North 6<sup>th</sup> Street  
DeFuniak Springs, FL 32433

Dear Mr. Jones:

I am writing on behalf of the City of DeFuniak Springs to request \$140,561.65 in CARES Act funding allocated to Walton County, a county with less than 500,000 population. Eligible expenses to facilitate compliance with COVID-19 related public health measures include expenses related to the response and mitigation of public safety measures and improvement of telework capabilities for public employees.

The City of DeFuniak Springs, Florida was forced to close its doors to the general public on March 23, 2020 and rapidly shift its citizen service strategy from one predicated on in-person staff member access and paper documentation to an entirely remote service model. While many of our staff members were working from home and citizens were adhering to social distancing and quarantine mandates, our website and subsequent digital properties have become crucial foundational elements to our citizen communication and service strategy.

Unfortunately, this experience has revealed to us that our existing website, teleconferencing and telecommuting, and internet capabilities do not maintain the functionality needed to accomplish critical administrative and citizen-service tasks that are crucial in the ongoing COVID-19 response. As of October 14, 2020, there are a total of 732,399 COVID-19 cases in the State of Florida. In Walton County alone there are 2,142 confirmed COVID-19 cases and 29 COVID-19 related deaths.

In order to remove the barriers to business continuity, and allow our citizens to request information, submit inquiries, access public records and address common processes from the safety of their home, the City of DeFuniak Springs needs to purchase services and equipment to enable City Staff to work remotely and minimize person-to-person contact with both co-workers and citizens.

The following funding reimbursement requests are necessary expenditures due to the public health emergency concerning the Coronavirus Disease 2019 (COVID-19). These requests were not accounted for in the City budget

in effect on March 27, 2020 for the state or local government, and are to be incurred during the period that begins on March 1, 2020 and ends on December 30, 2020:

- Fiber Internet and Hosted VoIP
- Networking Equipment
- Full Cloud Solution with servers and updated end user hardware
- A/V Setup for Teleconferencing and Telecasting meetings from City Hall Chambers
- CivicOptimize for website:
  - To allow citizens to submit a request, inquiry, suggestion, or concern through online forms that automatically routes submission for expedited response.
  - To allow citizens and businesses to remotely obtain and pay for documents or services from Internet-enabled devices such as permits, business registrations, purchasing bid, electronic signature, public record documents, special event permits, facility rentals, request for variances, zoning changes and certificate of appropriateness, etc.
  - Citizens can pay for services and utility bills online without leaving their homes.

We are confident that these purchases represent not only a solution to our short-term needs, but the functionality needed for business continuity. COVID-19 is changing how entities will operate moving forward and how individuals interact with their local governments. These service delivery models and capabilities will become the new normal of public sector engagement. We will be able to deliver the services required for local governments in the State of Florida with the least amount of public health safety risk, and mitigate challenges associated with Pandemics, Epidemics, and many more natural and man-made disasters.

Thank you for your time and consideration of this request for funding reimbursement. Should you have any questions related to the technical specifications of purchases, please contact Jesse Deckard, ITS Manager at (850) 892-8500 ext. 125 or email [itsupport@defuniaksprings.net](mailto:itsupport@defuniaksprings.net). For all other inquiries related to this request, please contact Carisse LeJeune, Deputy City Manager at (850) 892-8500 ext. 101 or email [deputycitymanager@defuniaksprings.net](mailto:deputycitymanager@defuniaksprings.net).

Sincerely,



Mell Smigielski  
City Manager

Cc: Stan Sunday, Deputy County Administrator  
Melissa Thomason, Finance Director

# PROJECT BUDGET

**City of DeFuniak Springs  
Request Proposal  
Walton County CARES Act Funding**

	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1.)	A/V Setup for Teleconferencing and Telecasting Meetings from City Hall Chambers	\$15,000.00
2.)	Fiber Connection @ City Facilities w/ Hosted VoIP:	
	UNITI	\$28,680.00
	Mitel Hosted VoIP	\$12,144.60
3.)	Networking and Security Equipment Upgrade	\$18,062.05
4.)	Computer Refresh	\$60,675.00
5.)	Civicplus Optimize	\$6,000.00
	<b>TOTAL</b>	<b><u>\$140,561.65</u></b>



**CITY OF DEFUNIAK SPRINGS, FL  
REQUEST PROPOSAL  
WALTON COUNTY CARES ACT FUNDING  
BUDGET SPECIFICATIONS/JUSTIFICATIONS**

**I. Fiber Internet and Hosted VoIP**

The purpose is to have a dedicated private fiber line with full symmetrical download and upload speeds, providing faster internet connection, and bringing Fiber into all of the City's buildings on a dedicated line to include: City Hall, Annex, Fire Department, Police Department, Public Works, Community Center and Airport. This serves as the foundation for full connectivity of all City departments, migration to Cloud servers, teleconferencing capabilities, audio/visual live streaming for Facebook, YouTube, and the City's website, and Hosted VoIP by distributing to each site using (WAN) Wide Area Network Aggregation. Hosted VoIP will enable employees to take home their desk handsets and maintain operating their own dedicated work DID at home.

**UNITI Fiber** is the City's top vendor choice at **\$28,680** providing 200 MB at City Hall and 50MB WAN to each additional site. Fiber taps are currently available at all locations with the exception of the Municipal Airport. A bore under the railroad tracks will be necessary to connect to the Airport.

**Mitel Hosted VoIP** is the City's top vendor choice at **\$12,144.60** providing:

- **\$12,144.60** - \$22.49 per user a month x (45 est.) = \$1,012.05 x 12
- Direct Dial (DID) Phone Number
- Minutes Per Month (domestic outbound) Unlimited
- PBX Features
- Admin Portal
- Desktop Client
- Softphone
- Voicemail / Voicemail-to-Email
- Outlook\*\* & G Suite Integration
- Audio Conferencing\* 8 Party
- Web Conferencing / Desktop Sharing\* 4 Party
- Instant Messaging (IM)
- Presence / Availability State
- Peer-to-Peer Video Calling
- Video Conferencing\* 8 Party
- Find Me Call Routing / Mobile Extension
- Mitel Teamwork / Business SMS
- Web Dialer
- Connect for Mobile (Android & iOS)

## II. **Networking Equipment and Security Upgrade**

Fiber upgrade and VoIP utilities will require a complete refresh of the City's networking equipment. It will also relieve the City of the monthly service charges for currently renting networking equipment. Replacement Switches will support Gigabit Speeds, PoE and create more ports availability for future users, network devices such as printers, and other devices that hard wire into the internet. There will be better Firewall Security at each location, offering additional protection from Cyber Attack, and higher range and signal WAP's (Wireless Access Points) to provide maximum bandwidth that we can use where Ethernet Cabling is not an option. Total estimate is **\$18,062.05**, based on online sources.

\*Based off current equipment that the city is using but in a lease capacity along with additional devices to better support the city overall and for a successful transition to Fiber, including tools needed to do the job.

### **Routing and Switching, Firewall equipment for each City Site**

\$1,180.03 - Ubiquiti UniFi Switch USW-PRO-48-POE - switch - 48 ports - managed - rack-m Mfg.Part: USW-PRO-48-POE | CDW Part: 5821012 | UNSPSC: 43222612 – City Hall

\$1,180.03 - Ubiquiti UniFi Switch USW-PRO-48-POE - switch - 48 ports - managed - rack-m Mfg.Part: USW-PRO-48-POE | CDW Part: 5821012 | UNSPSC: 43222612- City Hall Spare

\$795.00 - Ubiquiti UniFi Switch USW-Pro-24-POE - switch - 24 ports - managed - rack-m Mfg.Part: USW-PRO-24-POE | CDW Part: 5823900 | UNSPSC: 43222612 – Public Works

\$795.00 - Ubiquiti UniFi Switch USW-Pro-24-POE - switch - 24 ports - managed - rack-m Mfg.Part: USW-PRO-24-POE | CDW Part: 5823900 | UNSPSC: 43222612 - Spare

\$795.00 - Ubiquiti UniFi Switch USW-Pro-24-POE - switch - 24 ports - managed - rack-m Mfg.Part: USW-PRO-24-POE | CDW Part: 5823900 | UNSPSC: 43222612 - Annex

\$795.00 - Ubiquiti UniFi Switch USW-Pro-24-POE - switch - 24 ports - managed - rack-m Mfg.Part: USW-PRO-24-POE | CDW Part: 5823900 | UNSPSC: 43222612 – Fire Department

\$795.00 - Ubiquiti UniFi Switch USW-Pro-24-POE - switch - 24 ports - managed - rack-m Mfg.Part: USW-PRO-24-POE | CDW Part: 5823900 | UNSPSC: 43222612 - Airport

\$795.00 - Ubiquiti UniFi Switch USW-Pro-24-POE - switch - 24 ports - managed - rack-m Mfg.Part: USW-PRO-24-POE | CDW Part: 5823900 | UNSPSC: 43222612 – Community Center

\$356.10 - Ubiquiti UniFi USG-PRO-4 - security appliance Mfg.Part: USG-PRO-4 | CDW Part: 4090079 | UNSPSC: 43222501 - City Hall

\$356.10 - Ubiquiti UniFi USG-PRO-4 - security appliance Mfg.Part: USG-PRO-4 | CDW Part: 4090079 | UNSPSC: 43222501 – Annex

\$356.10 - Ubiquiti UniFi USG-PRO-4 - security appliance Mfg.Part: USG-PRO-4 | CDW Part: 4090079 | UNSPSC: 43222501 - Public Works

\$356.10 - Ubiquiti UniFi USG-PRO-4 - security appliance Mfg.Part: USG-PRO-4 | CDW Part: 4090079 | UNSPSC: 43222501 - Fire Department

\$356.10 - Ubiquiti UniFi USG-PRO-4 - security appliance Mfg.Part: USG-PRO-4 | CDW Part: 4090079 | UNSPSC: 43222501 - Airport

\$356.10 - Ubiquiti UniFi USG-PRO-4 - security appliance Mfg.Part: USG-PRO-4 | CDW Part: 4090079 | UNSPSC: 43222501 - Community Center  
\$356.10 - Ubiquiti UniFi USG-PRO-4 - security appliance Mfg.Part: USG-PRO-4 | CDW Part: 4090079 | UNSPSC: 43222501 - Spare

\$228.00 Ubiquiti UniFi Switch US-8-150W - switch - 8 ports - managed - GIS  
\$228.00 Ubiquiti UniFi Switch US-8-150W - switch - 8 ports - managed - GAS BARN  
\$228.00 Ubiquiti UniFi Switch US-8-150W - switch - 8 ports - managed - GARAGE  
\$228.00 Ubiquiti UniFi Switch US-8-150W - switch - 8 ports - managed - STREETS/REC

\$202.48 Ubiquiti UniFi Cloud Key - Gen2+ - remote control device Mfg.Part: UCK-G2-PLUS | CDW Part: 5293869 | UNSPSC: 43222634 - City Hall  
\$202.48 Ubiquiti UniFi Cloud Key - Gen2+ - remote control device Mfg.Part: UCK-G2-PLUS | CDW Part: 5293869 | UNSPSC: 43222634 - Spare  
\$99.74 Ubiquiti CKG2-RM - network device mounting kit - 19" Mfg.Part: CKG2-RM | CDW Part: 5480218 | UNSPSC: 31162313 - City Hall

#### **Wireless Access Points and Bridges for City Sites**

\$349 UAP-AC-HD - Community Center  
\$149 UAP-AC-PRO-US - Community Center x 2  
\$99 UAP-AC-M - Airport  
\$119 UAP-AC-M-PRO - Airport  
\$499 (5pack) or (\$109ea) UniFi Long-Range Access Point UAP-AC-LR-US - City Hall  
\$499 UniFi Building-to-Building Bridge UBB-US - Public Works  
\$499 (5pack) or (\$109ea) UniFi Long-Range Access Point UAP-AC-LR-US - Public Works  
\$399 LTU-Rocket-US - Cemetery x 2  
\$209 (2pack) airMAX Yagi 900 MHz 2x2 16 dBi Antenna AMY-9M16x2 - Cemetery  
\$99 UAP-AC-M - Fire Department  
\$119 UAP-AC-M-PRO - Fire Department  
\$149 UAP-AC-PRO-US - Fire Department

#### **For Natural Disaster issues**

\$199.00 UniFi Redundant WAN over LTE U-LTE-US - City Hall  
\$199.00 UniFi Redundant WAN over LTE U-LTE-US - Public Works  
\$199.00 UniFi Redundant WAN over LTE U-LTE-US - Fire Department  
\$199.00 UniFi Redundant WAN over LTE U-LTE-US - Police Department

#### **Misc Tools, adapters, cabling, etc. needed to complete and maintain work**

\$514.94 Tech Tools Supply Customized Tool Kit  
\$43.99 ICC JackEasy 4-Pair Termination Tool for EZ and HD Amazon B00R4YL0FO  
\$64.99 ICC CAT6 RJ45 Keystone Jack for HD Style, Blue, 25-Pack Amazon B00655JRFS x 4  
\$21.58 ICC JackEasy Replacement Heads for EZ and HD Amazon ICACS8WUEH  
\$29.00 ICC Faceplate Flat 1-Gang 2-Port 25 Pack White Amazon B0051DZVJG x 2  
\$16.92 ICC-Patch Panel- Blank- EZ- 24-Port- 1 RMS Amazon B00KONV14W x 4

\$25.00 Ubiquiti U Fiber UF-RJ45-1G - SFP (mini-GBIC) transceiver module - 10Mb LAN UF-RJ45-1G CDW Part: 4981233 x 16  
 \$162.99 Ubiquiti TOUGH Cable Pro - bulk cable - 1000 ft - black CDW Part: 3087869 x 2  
 \$172.99 Ubiquiti UniFi bulk cable - 997 ft - white UC-C6-CMR CDW Part: 4766996 x 3  
 \$61.99 Ubiquiti Networks TOUGH Cable Connectors (Pack of 100) TC-CON-100 CDW Part: 3513957 x 2  
 \$22.99 UBIQUITI - NETWORKS TC-GND 20PK TOUGH CABLE CONNECTOR TC-GND CDW Part: 3513959 x 4  
 \$38.45 RACKIDEA UniFi US-8-150W Ear RI-UB8RMBA Rack Mount Brackets (Ear) for UniFi Switch 8 Port 150W Amazon B07Y7Z8ZSW x 4  
 \$52.99 Ubiquiti wireless access point mounting kit FLEXHD-CM-3 CDW Part: 6125861 x 2  
 \$10.99 Ubiquiti UniFi patch cable - 1 m - turquoise UOC-1 CDW#: 6123911 x 6  
 \$10.99 Ubiquiti UniFi patch cable - 0.5 m - turquoise UOC-0.5 CDW#: 5098994 x 6  
 \$176.99 Ubiquiti U Fiber Multi-Mode - SFP (mini-GBIC) transceiver module - GigE UF-MM-1G-20pk CDW Part: 4438800

### III. Solution for Updating End User Hardware

To fully implement the City's telecommuting policy for public and personnel health safety, and provide a fully functional remote business model, the City requires a computer refresh, city-wide. Many staff members are currently without laptops or are using "end-of-life" computers and laptops with no warranty support. This equipment is essential for continuity of government during a Pandemic and other emergency management disaster events. The City will purchase Lenovo ThinkPad E595 or E15, Dell Rugged Latitude under state contract quote, and Lenovo ThinkCentre M720 or M920 Tiny Desktop in the following quantities:

- 25 Laptops = \$21,250.00
- 20 Desktops = \$16,000.00
- 31 Docking Stations = \$5,425.00
- Total expenditure = \$60,675.00

Computer Refresh – Outfit staff without a laptop or antiquated laptops with new laptops in case of Emergency, upgrade our older desktops out of warranty with no warranty support, update Fire Dept and certain Public Works departments with replacement rugged laptop equipment.

Laptop: Lenovo ThinkPad E595 or E15 - This is what majority city laptops are going to

Desktop: Lenovo ThinkCentre M720 or M920 Tiny - This is what the new city desktops are going to

Lenovo Pricing based off CDW-G web pricing

Rugged Laptop: Dell Rugged Latitude \$1821.98 - 2000.00 - I have a state contract quote of \$1821.98 currently, Dell also has Rugged Latitude \*Tablets\* around the same pricing

(Panasonic's replacement laptop to the "End of Life CF-53 models that we currently have" are the FZ-55's starting at \$2300 to \$2800)

25 Laptops (21 – To Use, 4 – Spares) – 25 total = \$21,250.00 \*Est from \$850 each, 10 rugged laptops (8 – To Use, 2 – Spares) 10 total = \$18,000.00 \*Est from \$1,800 each

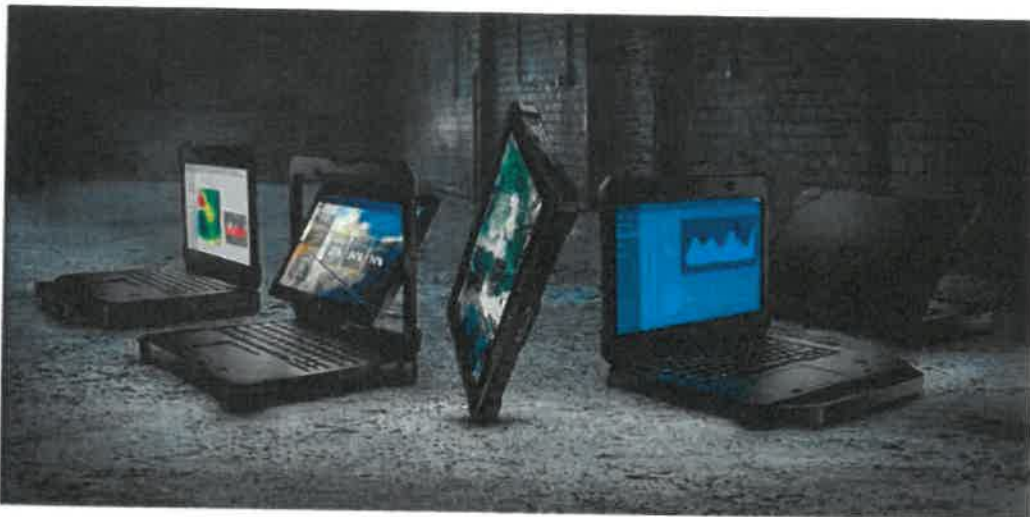
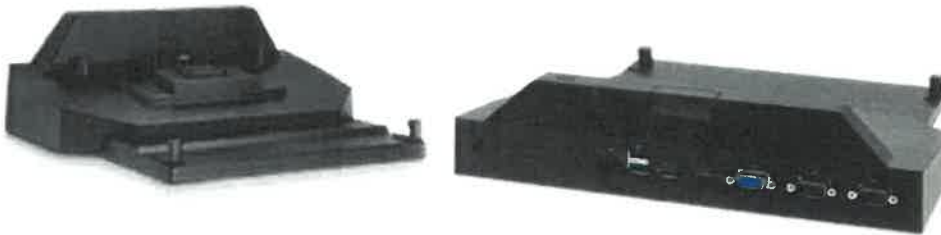
20 Desktops – 20 total = \$16,000.00 \*Est from \$800 each

31 Docking Stations \*Est. \$175.00 = \$5,425.00

**\*Est Total: \$60,675.00 – (Estimates from older orders and quotes until obtaining fresh quotes)**

Examples:

**Dell Rugged Latitude Laptops and Rugged device Docking Station**



**Current Lenovo equipment the City has been replacing to and Lenovo ThinkPad Docking Stations that are available.**



**Lenovo ThinkCentre M720q - tiny - Core i5 8400T 1.7 GHz - 8 GB - SSD 256 GB**

★★★★★ (1)

MFG# 10T7002CUBS | CDW# 5193586

Form Factor: Ultra small form factor  
Processor Type: Core i5  
Processor Speed: 1.7 GHz  
Memory: 8 GB  
Hard Drive Capacity: 256 GB

Availability: ● In Stock

**\$814.95**

Advertised Price

1 Add T



**Lenovo ThinkPad E15 - 15.6" - Core i5 10210U - 8 GB RAM - 256 GB SSD - US**

MFG# 20RD005HUS | CDW# 5830192

Screen Size: 15.6 inch  
Processor Type: Core i5  
Notebook Type: Notebook  
Memory: 8 GB

Availability: ● In Stock  
Get it Friday, October 2 if  
within 5 hrs 34 mins.

**\$844.87**

Advertised Price

1 Add T



**Lenovo ThinkPad USB-C Dock Gen 2 - docking station - HDMI, 2 x DP**

★★★★★ (1)

MFG# 40A50C9DU6 | CDW# 5522904

Type: Docking station  
Product Line: Lenovo ThinkPad

Availability: ● In Stock  
Get it Friday, October 2  
within 2 hrs 32 mins.

~~529.99~~

**\$199.49**

Advertised Price

**IV. A/V Setup for Teleconferencing/Telecasting meetings from City Hall Chambers**

At the onset of COVID-19, the City of DeFuniak Springs tried our best to meet the challenges of shelter-in-place warnings, social distancing and telecommuting all the while maintaining transparency and continuity of government. The quick solution was to host Zoom meetings for City Council and Advisory Board meetings, but functionality and security posed numerous problems along the way. In order to live-stream and record public meetings and hearings, the City is proposing systems and equipment that will meet the current needs of the City and allow for relocation to a new City Hall in the future.

The microphone setup will capture all attendees in the audience and on the dais, so both the audience and City Council can be heard and recorded. The 360° PTZ Camera will be able to capture all attendees real time. Other items such as a projector and motorized/pull-down screen for presentations, an HDMI Multi port splitter and additional television screen will provide viewing accessibility to all meeting participants and citizens.



With this equipment in place, the City can successfully live-stream public meetings and provide the ability for citizen and staff interaction during a Pandemic or other emergency management disaster events. The cost estimate is based on price quotes from Innovative Sight and Sound at **\$15,000.00**.

**V. CivicOptimize for Website:**

This additional module to the City's website will allow citizens to submit a request, inquiry, suggestion, or concern through online forms that automatically routes submission for expedited response. Citizens and businesses can remotely obtain and pay for documents or services from Internet-enabled devices for interactive forms for permits, business registrations, purchasing bid, electronic signature, public record documents, special event permits, facility rentals, request for variances, zoning changes and certificate of appropriateness, etc. Citizens can pay for services and utility bills online while social distancing, sheltering-in-place, and without person-to-person interaction with City staff. The cost for the CivicOptimize module is **\$6,000.00**.

**CIVICOPTIMIZE | PRODUCTIVITY**

**Project Cost**

CivicPlus understands the budgetary and limited resource burdens most local governments experience on a daily basis. To assist in easing these burdens, and to help set your community up for success now and in the future, for a limited time only, we are offering special pricing and payment alternatives. To take advantage of the offer outlined in this proposal, your contract signing must be completed within 60 days of September 24, 2020.

**Development:**

- Three System Environments
- Unlimited Citizen App Users
- Power Automate Integration

**Implementation:**

- Unlimited Self-Guided Training
- Four Hours of Virtual Training

**Annual Services:**

- Hosting and Security
- Software Maintenance Including Service Patches and System Enhancements
- 24/7 Technical Support and Access to the

**CivicPlus Help Center:**

- Dedicated Client Success Manager
- Annual Services Subject to Cumulative 5% Technology Fee Increase Beginning Year 3 (for non-CPA payment projects) and Beyond

	One-Time Implementation & Development Fees	Annual Fees
Standard List Price	\$750	\$6,000
Discount	(\$750)	N/A
Final Price	\$0	\$6,000
Total Year 1 Investment (One-time Fees + Year 1 Annual	\$6,000	
Annual Fees Beginning Year 2	\$6,000	

Your CivicPlus purchase may be eligible for CARES reimbursement. Consult with your administration to determine if this is an opportunity for your community, and please inform CivicPlus if you will be seeking reimbursement so we can help with any of your documentation needs.