

Progress Report  
Historic Preservation Grant Program  
Division of Historical Resources

Grant #: SC703 Date Submitted: 7/31/2018  
 Grantee Organization: City of DeFuniak Springs Progress Report #: 8  
 Project Title: Chautauqua Hall of Brotherhood: Preservation, Restoration, Rehabilitation

Instructions:

Describe the progress of the project since the last reporting period including:

- The progress and status of each scope of work activities
- The progress and status of the deliverables
- Indicate any variations from project timeline, budget, and deliverables and provide reasons for the variance.

Note: Development projects need to provide progress photographs with the Progress Report.

Grant Progress:

**Progress of scope of work activities**

1. **Grant Management:** Reports 1 – 7 submitted. Phase II grant application submitted to Florida Division of Historical Resources. Scheduled to be reviewed September 6 or 7, 2018.
2. **Architectural and engineering services:** Compete for Phase I.
3. **Stop Water Intrusion (Roof Repairs):** All water leaks have been repaired. Metal roof screws replaced. Gable metal replaced and painted. All vent boots have been replaced. Two splits in walk surface at dome repaired.
4. **Stabilize Foundation (Brick Tuck Pointing):** Foundation work is complete. All foundation walls repaired. All tuck pointing complete.
5. **Clean & Paint exterior/interior, replace rotten wood (Exterior Painting):** All wood repair work complete up to bottom of dome. All lower railing repaired/replaced to match original profile. Pediment metal of entablature replaced. Tympanum surface repaired and painted. However, cupola was found to be heavily damaged due to wood rot. Budget would not allow completion, but cupola has been secured to prevent further damage until Phase II funding is acquired.
6. **Install Elevator:** All equipment installed. 3-phase power system to elevator completed.
7. **Fire & Lightning Suppression:** All lightning protection system completed. Building is now protected. Sprinkler system completely operational on 1<sup>st</sup> floor. Smoke detectors and alarm system installed and operational.
8. **Replace HVAC:** All duct work completed 1<sup>st</sup> and 2<sup>nd</sup> floors. HVAC plenum installed. Outside fresh air system as required by FL Bldg. Code equipment is on-site. Work remaining once Phase II funding is secured: purchase and install 4 new HVAC systems – 2 on first floor and 2 on second floor.
9. **Repair/Replace Floor and Ceiling:** All non-historic floor material has been removed and original material from 1<sup>st</sup> floor have been salvaged for use in Phase II. New stair treads have been milled to match existing for installation in Phase II. Replacement material for damaged handrails with matching profile secured for future installation.
10. **Upgrade electrical and lighting:** 3-phase power system primary wiring and Gulf Power feed completed. All secondary power panels installed with all circuit breakers. Temporary electrical outlets installed for convenience power. Temporary safety lighting installed. Work remaining for Phase II includes all secondary power lines, switched, receptacles, and light fixture purchase and installation.
11. **ADA Accessibility Improvements:** On hold until Phase II grant is issued, or alternative funding can be secured. Change of Scope of Work submitted last quarter.
12. **Removal of Non-Historic Walls:** Complete. Walls around the 2<sup>nd</sup> floor toilet room removed and miscellaneous framing supporting the old HVAC platform removed. Miscellaneous framing to hide plumbing piping removed. Plumbing lines relocated. Remaining dry wall tacked to wood siding removed.

**Deliverables****Deliverable 1/Task 1:** 30% of project complete to meet requirement for Payment 1.**Deliverable 2/Task 1:** 30% of project complete to meet requirement for Payment 2.**Deliverable 3/Task 1:** 40% of project complete to meet requirement for Payment 3.**Timeline Variations**

- **None to report.** Work completed for this Phase on time.

Expenditures:**Reporting Period Summary**

Grant Funds Expended this Period	\$	<u>94,126.07</u>
Match Contributed this Reporting Period		
Cash Match Expended	\$	<u>86,486.36</u>
Value of In-Kind Services	\$	<u>0.00</u>
Value of Donated Materials	\$	<u>0.00</u>
Value of Volunteer Labor	\$	<u>0.00</u>
Total Match Claimed this Period	\$	<u>86,486.36</u>

**Cumulative Summary**

Total Grant Funds Expended to Date	\$	<u>497,113</u>
Total Match Expended to Date	\$	<u>115,943.18</u>
Total Expenditures to Date	\$	<u>613,056.18</u>