

Progress Report  
Historic Preservation Grant Program  
Division of Historical Resources

Grant #: SC703 Date Submitted: 10/31/2017

Grantee Organization: City of DeFuniak Springs Progress Report #: 5

Project Title: Chautauqua Hall of Brotherhood: Preservation, Restoration, Rehabilitation

Instructions:

Describe the progress of the project since the last reporting period including:

- The progress and status of each scope of work activities
- The progress and status of the deliverables
- Indicate any variations from project timeline, budget, and deliverables and provide reasons for the variance.

Note: Development projects need to provide progress photographs with the Progress Report.

Grant Progress:

**Progress of scope of work activities**

1. **Grant Management:** Reports 1, 2, 3, 4 submitted. Sign-in sheets for inmate labor crew created for keeping up with inmate/volunteer labor support. Sign-in sheets created for staff to tally cash-match figures. Sign-out sheet created to tally City equipment used on the project by the hour enabling the City to charge this grant at the rate charged to FEMA during disasters.
2. **Architectural and engineering services:** Ongoing, but nearly complete.
3. **Stop Water Intrusion (Roof Repairs):** Many roof screws have been replaced. All vent boots have now been replaced. Both rear porches have leaks that have now been repaired with siding removal and correct membrane installed to seal the roof. Splits in the walk surface at the dome have been repaired. See attached photos titled "Roof Repairs."
4. **Stabilize Foundation (Brick Tuck Pointing):** Southeast corner brick repair nearing completion. Joints tooled to match original joints in foundation as discovered in the crawl space on the interior brick wall under the interior walls of the stairs. East wall south corner work to remove broken brick and to re-construct access panel to crawl space. South wall broken brick is being replaced. East corner north broken brick replaced, and lower wall covered with protection foam completed. South wall foundation brick nearing completion. North foundation wall nearing completion. See attached photos titled "Brick Tuck Pointing" Sept. 26, 2017.
5. **Clean & Paint exterior/interior, replace rotten wood (Exterior Painting):** Prepping, setting nails and priming exterior walls has begun. See attached photos titled "Painting" Sept. 25, 2017.
6. **Install Elevator:** Flooring has been removed on the first floor for the installation of the elevator pit. Elevator pit has been excavated with bottom steel installed in slab and for CMU walls. Slab has been poured with sump pump hole. Pit CMU walls have been completed and filled solid. Chase-ways for electrical and conduit for oil minder sump pump installed.
7. **Fire & Lightning Suppression:** Fire hydrant, Turn Valve and pipe connecting the two have been installed to prepare for future sprinkler system.
8. **Replace HVAC:** Not started. Awaiting demolition/removal of old system.
9. **Repair/Replace Floor and Ceiling:** 1970s-era wood flooring removed on first floor to reveal original (patch) flooring underneath. Repairs to first floor not yet started. Second floor carpeting removed which now reveals original floor, surprisingly in very good shape. This unexpected find will now require sanding and refinishing as opposed to removal and replacing.
10. **Upgrade electrical and lighting:** Demolition of the current, outdated electrical system underway.
11. **ADA Accessibility Improvements:** Front, main-door concrete sidewalk removed to be replaced with accessible entry with handicapped ramp.
12. **Removal of non-historic walls in Kitchen Area:** Complete.

13. **Demolition:** First floor demolition nearing completion. Repair work to commence. Demolition reveals original stained second floor, floor joints. Investigation revealed no nails, a sign that there was no original ceiling when constructed. Second floor dropped grid ceiling has been removed revealing little original bead board remains (and must be replaced.) Existing wall house toilet rooms have been removed on second floor where that space will become a conference room. See attached photos titled "Demolition" Sept. 26, 2017. (Field Reports #1 & 2)

**Deliverables**

**Deliverable 1/Task 1:** 30% of project not yet complete to meet requirement for Payment 1.

**Timeline Variations**

- **New Budget Category:** "Demolition" has become an expense which is used across all budget items. Inmates and other volunteers are used to assist in demolition projects such as wall removal.

Expenditures:

**Reporting Period Summary**

Grant Funds Expended this Period	\$ <u>63,138.01</u>
Match Contributed this Reporting Period	
Cash Match Expended	\$ <u>8,254.41</u>
Value of In-Kind Services	\$ <u>12,478.97</u>
Value of Donated Materials	\$ <u>0.00</u>
Value of Volunteer Labor	\$ <u>5,230.58</u>
Total Match Claimed this Period	\$ <u>25,963.95</u>

**Cumulative Summary**

Total Grant Funds Expended to Date	\$ <u>86,141.77</u>
Total Match Expended to Date	\$ <u>29,456.81</u>
Total Expenditures to Date	\$ <u>115,598.58</u>