

City of DeFuniak Springs


Project Title: Chautauqua Hall of Brotherhood: Preservation, Restoration, Rehabilitation - Phase III

Grant Number: 22.h.sc.100.129

Date Submitted: Tuesday, June 9, 2020

A. Organization Information Page 1 of 9

Applicant Information

- a. **Organization Name:** City of DeFuniak Springs 
- b. **FEID:** 59-6000306
- c. **Phone number:** 850.892.8500
- d. **Principal Address:** 71 US Highway 90 West DeFuniak Springs, 32433
- e. **Mailing Address:** Post Office Box 685 DeFuniak Springs, 32435
- f. **Website:** www.defuniaksprings.net
- g. **Organization Type:** Municipal Government
- h. **Organization Category:** Other
- i. **County:** Walton
- j. **DUNS number:** 025253659
- k. **Fiscal Year End Date:** 09/30

1. Designated Project Contact *

First Name

Christopher

Last Name

Mitchell

Phone

850.892.8500

Email

grants@defuniaksprings.net

2. Authorized Official *

First Name

Bob

Last Name

Campbell

Phone

850.892.8500

Email

dfsmayor@defuniaksprings.net

3. Applicant Grant Experience and History

3.1. Has the applicant received previous grant assistance within the past five years from any source? * Yes No

3.2. If yes, for each grant specify the year of the grant award, grant number, grant project name, the granting entity, the grant award amount, and its current status. Make sure to include any grants awarded by the Division or other State grants.

#	Grant Project Name	Granting Entity	Grant Program	Grant Request Amount	Date of Application	Current Status
1	Edward Byrne Memorial Justice Assistance Grant	Office of Criminal Justice Grants	2015-JAGC-WALT-1-R1-092	\$2,603	2015	Closed
2	Generator Project	Florida Division of Emergency Management	15HM-9J-01-76-02-358	\$230,288	2015	Closed
3	Retrofit for DeFuniak Springs Multipurpose Community Center	Florida Dept. of Agriculture & Consumer Services Office of Energy	G0440	\$72,114	2015	Closed
4	Competitive Florida Partnership Process Grant	Bureau of Community Planning and Growth	P0164	\$40,000	2015	Closed
5	Environmental Assessment for RW 9/27 Extension	Federal Aviation Administration	3-12-0018-009-2015	\$210,845	2015	Closed
6	Assessment, Gate 4 Replacement, AWOS Upgrade	Florida Dept. of Transportation	G0334	\$42,050	2015	Closed
7	Improve Runway 9 Runway Safety Area	Federal Aviation Administration	3-12-0018-010-2015	\$162,271	2015	Closed
8	Edward Byrne Memorial Justice Assistance Grant	Florida Department of Law Enforcement	2016-JAGC-WALT-2-H3-143	\$3,183	2015	Closed
9	Major Sewer Rehabilitation & Treatment Facility – Phase 1	Florida Department of Environmental Protection	WW660230	\$1,824,705	2015	Closed

10	Skate Park Improvement Project	Florida Recreation Development Assistance Program (FRDAP)	A6104	\$50,000	2015	Closed
11	Police Activities	US Dept. of Justice	2015-JAGC-WALT-1-R3-071	\$3,629	2015	Closed
12	Police Activities	US Dept. of Justice	2015-JAGC-WALT-1-R3-071	\$3,629	2015	Closed
13	Sixth Annual Marvel of Flight 2016 Marketing	Walton Co. Tourist Development Council	N/A	\$10,000	2015	Closed
14	DeFuniak Springs Land Development Update	Florida Dept. of Economic Opportunity	P0233	\$40,000	2016	Closed
15	Pat Covell Park Improvements	Florida Recreational Development Assistance Program (FRDAP)	A7127	\$50,000	2016	Closed
16	Pat Covell Park Improvements	Florida Recreational Development Assistance Program (FRDAP)	A7127	\$50,000	2016	Closed
17	DeFuniak Springs Historical District Resource Update	Florida Div. of Historical Resources	S1736	\$32,941	2016	Closed
18	Chautauqua Hall of Brotherhood: Restoration, Rehabilitation	Florida Div. of Historical Resources	SC703	\$497,113	2016	Closed
19	Underground Utility Conversion; Airport Access Road Realignment	Florida Dept. of Transportation	G0G55	\$146,780	2016	Open
20	LakeFest Marketing 2017	Walton County Tourist Development Council	N/A	\$4,500	2016	Closed

21	Marvel of Flight 2017 Marketing	Walton County Tourist Development Council	N/A	\$9,000	2016	Closed
22	Red Eye Widner Circle Waterline Loop	NW Florida Water Management District	17-053	\$93,136	2017	Closed
23	Airport Layout Plan Update with Narrative	Florida Dept. of Transportation	GOR09	\$7,500	2017	Open
24	Firefighter Training and Equipment	Firefighter Assistance Grant Program	FM407	\$63,029	2017	Closed
25	City of DeFuniak Springs Airport Industrial Park and Access Road	Florida Dept. of Economic Opportunity	D0115	\$292,070	2018	Closed
26	SR 83 (US 331) Gas System Upgrades and Expansion	Florida Dept. of Transportation	G0T48	\$250,000	2018	Closed
27	Historic District Interpretive Panels	Florida Division of Historical Resources	19.h.sm.300.093	\$49,500	2018	Closed
28	Chautauqua Hall of Brotherhood PH2: Preservation, Restoration, Rehabilitation	Florida Division of Historical Resources	20.h.sc.100.019	\$498,500	2019	Open
29	Wastewater Improvements Phase II	State Revolving Loan Fund	CG660241	\$3,375,699	2019	Open
30	Christmas Reflections 2019 Marketing Grant	Walton County TDC	N/A	\$6,000	2019	Closed
31	Lakefest 2020 Marketing Grant	Walton County TDC	N/A	\$6,000	2020	Open
32	Marvel of Flight 2020 Marketing Grant	Walton County TDC	N/A	\$6,000	2020	Open

3.3. Has the applicant applied for additional grant assistance from other State or Federal funding sources, including from other divisions of the Department of State, for the same Scope of Work activities within the same fiscal year?

Yes

No

3.4. If yes, for each application specify the grant project name, the granting entity, the grant program, the grant request amount, date of application, and its current status.

#	Previous Grant Year	Previous Grant Number.	Previous Grant Project Name	Previous Granting Entity	Previous Grant Amount	Open/Closed
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4. Proposed Project Team *

#	Name	Project Role Title	Email	Phone/Ext.
1	Chris Mitchell	Grant Administrator Supervisor	grants@defuniaksprings.net	850.892.8500.114_
2	Kara Chilcutt	Deputy Grant Administrator	dfsgrants@defuniaksprings.net	850.892.8500.122_
3	Jim Gierlinski	City Project Manager	publicworks@defuniaksprings.net	850.865.0483.____
4	Debra Gibson	Financial and Bill Paying Executive	finance@defuniaksprings.net	850.892.8500.108_
5	Carisse LeJueune	City Administrative Oversight	deputycitymanager@defuniaksprings.net	850.892.8500.101_
6	Mell Smigielski	City Administrative Officer	citymanager@defuniaksprings.net	850.892.8500.102_
7	Anthony Vallee	AIA	avallee@mvr.design	850.660.6675.____

5. Applicant staffing and hours *

Select the option that best describes your organization.

- Organization is open at least 40 hours per week and has at least one paid staff member in a management position
- Organization has some paid staff but they are not full-time
- Organization is open part-time and has volunteer staff

B. Project Information Page 2 of 9

1. Project Type *

Select the project type for which grant funds are requested. If you are unsure of which type to select, please refer to the definition beneath each project type.

Development Projects

Development activities geared at preservation of properties open to the public, including: restoration, rehabilitation, reconstruction, and site-specific planning required for these activities Exception: Activities on religious properties are limited to building exterior envelope, excluding accessibility upgrades, and structural elements of the building.

Archaeological Research Projects

Archaeological research projects including: research and field investigations tied to large area surveys or excavation, analysis and publication of findings.

Museum Exhibit Projects

Museum exhibit projects for Florida history museums, including: research of exhibit content, exhibit design, fabrication, and installation.

Acquisition Projects

Acquisition of a single historic property or archaeological site, or group of such, in which all the resources have the same owner. For archaeological sites, an exception to the single owner provision may be made if the archaeological site extends on land that is contiguous, but owned by different property owners.

2. Project Title and Location Information

The title should reflect the name of the property, site, area, museum, or exhibit, and the goals of the proposed project. The title should be consistent with previous applications/awards. (For example, Smith House Rehabilitation, South Mill Archaeological Excavation, etc.)

2.1. Project Title - 250 characters maximum *

Chautauqua Hall of Brotherhood: Preservation, Restoration, Rehabilitation - Phase III

2.2. Name of Property (if applicable)

Chautauqua Hall of Brotherhood

2.3. Street Address (primary location where the proposed project will be carried out) - 250 characters maximum

95 Circle Drive

2.4. City (location of the proposed project) - 250 characters maximum *

DeFuniak Springs

2.5. Primary County (location of the proposed project)

Walton

C. Historical Significance Page 3 of 9

1. Historical Designation

Indicate the type of historical designation currently held by the historic resource(s) that are the subject of the project, if any. For properties or sites that have been listed in the National Register or are contributing properties or sites within a National Register District, provide the date that the property, site or district was listed. Should you have questions regarding the National Register status of a property or site, contact the Division's National Register Staff at 1.800.847.7278 or 850.245.6300.

1.1. Type of Historical Designation *

- Individual National Register Listing(s)
- National Register District - Contributing Resources
- Individual Local Designation
- Local Designated District - Contributing Resources

1.2. Historical Designation details

#	Property Name	Date Designated
1	Chautauqua Hall of Brotherhood - Individual Listing	8/7/1972
2	DeFuniak Springs Historic District	8/28/1992

2. Historical Significance

2.1. Explain the historic significance of the property, site, or resource(s) that is the subject of the proposed project - (Maximum characters 1500.)

The Chautauqua Hall of Brotherhood is the grand entrance to what was a 4,000-seat auditorium on the once gated resort/campus for the Florida Chautauqua Assemblies. The resort/campus opened in 1885 and operated as the "Education Resort of the South," featuring such notable speakers as Harriet Beecher Stowe, Ohio Governor William McKinley, Clara Barton, and Vice President Thomas Marshall. In 1909, the Chautauqua Hall of Brotherhood opened to replace a 2,500 seat auditorium to accommodate 4,000 tourists a day arriving by train. The grand entrance was constructed to resemble the U.S. Capitol. Resort/campus leaders, predominately from Northern states, invited Robert E. Lee's most trusted general, Confederate General John B. Gordan, to lay the cornerstone to this building in 1899 - only 24 years after the Civil War and 10 years before its grand opening. This ceremony attracted veterans from the North and South and representatives from each state promoted a feeling of goodwill, leading to the name of the building as the Chautauqua Hall of Brotherhood. The building served as the centerpiece of the resort/campus until 1927 when the Chautauqua Assemblies ended. Chautauqua leaders sold the building to the City of DeFuniak Springs in 1935. Tragically, the 4,000-seat auditorium was destroyed in 1975 by a tornado during Hurricane Eloise. The grand entrance still stands, however, and prior to 2016 was used for community gatherings, weddings, educational seminars, and numerous other local special events. The Chautauqua Assembly was revived in 1996 and continues as a multi-day event with the Chautauqua Hall of Brotherhood used as the centerpiece for activities. Former First Lady Rosalynn Carter and numerous celebrities have toured the facility during the revived Chautauqua assemblies in recent years.

2.2. For Historic Structures and Archaeological Sites, enter the Florida Master Site File (FMSF) Number (ex. 8ES1234). For Multiple site forms, just separate with a semicolon (;). If no FMSF form exists, applicants may be required to complete one as part of the requirements in a grant award agreement.

WL00098

2.3. For Historic Property, Indicate Year of the Original Construction (enter Year only)

1909

2.4. For Historic Property, Date(s) and Description of Major Alterations - (Maximum characters 300.)

1979: Rehabilitated with interior partitions, bathrooms and a new kitchen. Windows and doors replaced, and two porches added to east façade in 1988. Since 2017, project underway to install elevator, new HVAC system, 8 ADA bathrooms, new plumbing, electrical, and wood floor. Project includes water intrusion mitigation, addressing wood rot and exterior painting.

2.5. Indicate Current Use of Historic Property and Proposed Use - (Maximum characters 300)

The building is under restoration; the first floor will be completed on June 30, 2021. The second floor will be for small conferences. The first floor will primarily be used for weddings/receptions, community meetings, gatherings, and special event rentals. The revenue from rentals will maintain the structure.

2.6. For Archaeological Sites, provide the Cultural Affiliation of the Site and Dates of Use or Occupation - (Maximum characters 300.)

D. Project Specifics Page 4 of 9

1. Scope of Work - (Maximum characters 5000) *

In the space provided below, briefly describe the scope of work for the project for which funding is requested. List the work items that will be completed during the grant period using the funds requested and the required match.

The overall mission of this third and final phase is the completion of the building. Most of the requested funds will target the second floor and the two exit stairs. Funds in this third phase will be used to complete the upstairs wood T&G bead board ceiling, matching the original material and the finishing of the upstairs 1909 original pine flooring found below the carpet covering. Additionally, the second floor restrooms, insulation, fire doors and hardware will be completed. The installation of a full fire alarm system throughout the building needs to be completed.

1ST AND 2ND FLOOR

- Install permanent full fire alarm system (temporary one currently installed)

SECOND FLOOR

- Purchase and install two 7.5 ton HVAC units
- Install secondary wiring runs and light fixtures
- Purchase and install drywall in restrooms and room walls
- Purchase and install attic insulation
- Purchase fixtures and complete plumbing trim-out in bathrooms
- Patch floor and finish existing wood floor; Purchase and lay bathroom tiles (wall and floor)
- Purchase and install flooring and ceiling wood trim
- Install tongue and groove ceiling (materials already purchased)
- Purchase and install doors and hardware

2. Tentative Project Timeline (remember this is a 24 month grant period) *

Please specify the start and end month and year below; indicate all major elements of the project for which funding assistance is requested, the anticipated time required to complete each element, and the planned sequence of these activities. Grants, if awarded, will begin July 1 of the year funds are appropriated. **Projects should be completed within 24 months.**

#	Work Item	Starting Date	Ending Date
1	Complete Architectural Services	8/2/2021	5/30/2022
2	Install HVAC System - 2nd Floor	3/13/2022	4/15/2022
3	Complete Electrical and Lighting - 2nd Floor	2/7/2022	4/20/2022
4	Install Drywall - 2nd Floor	11/3/2021	11/30/2021
5	Install Insulation - 2nd Floor	10/9/2021	10/30/2021
6	Complete Plumbing Trim-Out - 2nd Floor	1/10/2022	3/14/2022
7	Complete Wood Flooring and Install Tile - 2nd Floor	9/20/2021	2/7/2022
8	Install Wood Trim - 2nd Floor	1/10/2022	4/15/2022
9	Install T&G Ceiling - 2nd Floor	11/2/2021	12/17/2021
10	Install Doors and Associated Hardware - 2nd Floor	11/8/2021	1/14/2022
11	Install Full Sprinkler/Alarm System - Entire Building	4/4/2022	6/15/2022
12	Obtain Certificate of Occupancy	4/15/2022	5/30/2022

3. Development Projects

3.1. Provide the estimated total square footage of the structure (the house or building, for example):

7,320

3.2. Provide measurable quantities for each work item listed in the Scope of Work (square footage, linear footage, unit counts, etc.): - (Maximum characters 3500)

For example: square footage of floors to be refinished or walls to be repainted, linear footage of trim to be replaced, etc. If an element is not measurable in square feet, provide quantities (example: replace 15 door knobs):

1ST AND 2ND FLOOR

- Installation of the final fire alarm system for 7,200 square feet for coverage of entire building. The temporary alarm system now installed is part of Phase I.

SECOND FLOOR

- **Architectural Services:** Supervision of 3,200 square feet of construction activities. All A&E design fees earned during Phase I & II.
- **HVAC System:** Installation of two 7.5 Ton Units on the second floor. HVAC supply and return ducts installed in Phase II.
- **Electrical Wiring and Lighting:** Installation of secondary wiring runs and light fixtures for 3,600 square feet of floor space. Sub-panels and major wiring runs installed in Phase II.
- **Drywall:** Installation of 110 - 4'x12' boards or approximately 5,000 square feet of walls with waste.
- **Insulation:** Installation of 3,200 square feet of attic insulation.
- **Plumbing Trim-out:** Installation of fixtures for four single occupancy handicap accessible toilet rooms with toilets, urinals, and sinks, and one with baby changing station.
- **Wood Flooring & Tile:** Refinishing 3,200 square feet of original 1909 Long Leaf Pine Flooring. Installation of 340 square feet of wall tile and 180 square feet of floor tile.
- **Wood Trim:** 520 lineal feet of trim for four fire doors and nine passage doors, and 550 lineal feet of base boards.
- **Tongue & Groove Ceiling:** Installation of 3,200 square feet of wood ceiling boards to match original ceiling material. Material was purchased in Phase II.
- **Doors & Hardware:** Purchase and installation of four fire doors with exit hardware and nine passage doors with passage hardware.
- **Sprinkler System:** Installation of the final fire alarm system for 7,200 square feet for coverage of entire building. The temporary alarm system now installed is part of Phase I.

3.3. Will you be hiring or contracting with professional architectural or engineering services to assist with the restoration work?

Yes

No

3.4. If no professionals are projected to be hired, explain why. (Maximum characters 500)

4. Does the proposed project entail a partnership with any other local entity?

Yes

No

4.1. If yes, describe their participation to date and anticipated further participation in this project.

5. Demonstrated Need - (Maximum characters 1500.)

Discuss the demonstrated need for the proposed project or activity, as it relates to the preservation of the history of Florida and/or its historical and archaeological resources, including any immediate threats to the historical property/ies, historic resources or materials, archaeological sites or historical information that is the subject of the proposed project. Documentation material, such as newspaper articles, are to be uploaded in the Support Materials section of this application.

The structure still does not meet code requirements because restoration/renovation is incomplete. The building currently has a temporary fire alarm system installed on both floors, but a full fire alarm system is needed for the structure to be up to code. Similarly, the second floor bathrooms, which are ADA compliant, cannot be used, and the elevator cannot be used to access the second floor until drywall is installed. The best way to document our need is found in the photographs of the unfinished second floor, which were taken at the end of May 2020. Upon examining these photos, it is easy to view the need for sheet rock on the walls, installation of bathroom fixtures, installation of the new pine flooring, painting, installation of a wood ceiling, lighting, and other construction details. The unfinished elements will remain frozen in time until Phase III is funded. Please note that the remaining months of phase 2 is targeted to finish the first floor.

E. Budget and Match Page 5 of 9

1. Rural Economic Development Initiative (REDI) Reduction of Match Requirements

Applicants with projects located in counties or communities that have been designated as a rural community in accordance with Section 267.0617, Florida Statutes, may request a may request a reduction of match to 25% of the requested amount. (State agencies, state colleges, and state universities are not eligible for a REDI match reduction, regardless of project location.)

Are you requesting a reduction?

1.1. Are you requesting a reduction?

Is my project in a REDI Community?

Yes

No

1.2. Are you a state agency, state college, or state university?

Yes

No

2. Project Budget and Match

2.1. Grant Funds and Match *

List your work items and associated estimated expenses and how they will be paid (from match, the grant, or both). Only include expenses that are specifically related to the project. Refer to the program Guidelines for examples of non-allowable expenses (available at Flheritage.com/grants). Expenses may include an actual amount to be paid or the value of an in-kind contribution.

Special Category grants require a 100% (i.e., 1:1) match unless exempted as per the program Guidelines. Organizations applying for projects located within REDI Communities are eligible for the match reduction (to 25% of the grant amount request); exception: applicants that are agencies of state, state colleges and state universities are not eligible for the REDI match reduction.

Round amounts to the nearest dollar. Rows must have a value in Grant Funds, Cash Match or In-Kind Match. If all three columns are 0 or blank, the row will not be saved.

The amount of grant funds requested in this application will be the total in the "Grant Funds" column. The total amount of the "Cash Match" column must equal or exceed 25% of the total combined match (cash and in-kind).

#	Work Item	Grant Funds	Cash Match	In-Kind Match	Total
1	Engineering Services	\$909	\$250	\$0	\$1,159
2	Complete 2nd Floor HVAC System	\$13,636	\$325	\$0	\$13,961
3	Complete 2nd Floor Electrical Wiring & Lighting	\$56,818	\$3,625	\$0	\$60,443
4	Complete 2nd Floor Drywall	\$10,909	\$0	\$0	\$10,909
5	Complete 2nd Floor Attic Insulation	\$2,273	\$625	\$0	\$2,898
6	Complete 2nd Floor Plumbing Trim-Out	\$15,909	\$2,375	\$0	\$18,284
7	Complete 2nd Floor Wood & Tile Flooring	\$39,091	\$750	\$0	\$39,841
8	Complete 2nd Floor Wood Trim	\$35,909	\$6,500	\$0	\$42,409
Totals:		\$250,000	\$20,000	\$42,500	\$312,500

#	Work Item	Grant Funds	Cash Match	In-Kind Match	Total
9	Complete 2nd Floor Tongue & Groove Ceiling	\$31,818	\$2,750	\$0	\$34,568
10	Complete 2nd Floor Door & Hardware	\$31,818	\$2,750	\$0	\$34,568
11	Complete 1st and 2nd Floor Sprinkler System	\$10,910	\$0	\$0	\$10,910
12	Obtain Certificate of Occupancy	\$0	\$50	\$0	\$50
13	Project Management Services	\$0	\$0	\$12,500	\$12,500
14	AIA Services	\$0	\$0	\$30,000	\$30,000
Totals:		\$250,000	\$20,000	\$42,500	\$312,500

Grant Funds Requested

\$250,000

Total Match Amount

\$62,500

Total Project Budget

\$312,500

2.2. Additional Budget Information/Clarification - (Maximum characters 2500.)

Use this space to provide additional detail or information about the proposal budget as needed. For example, where the relationship between items in the budget and the objectives of the proposed project may not be obvious, provide clarification regarding the necessity for or contribution of those work items to the successful completion of the project.

Phase I of this project ended in June 2018, and Phase II will be completed prior to June 2021. This last and final grant, known as Phase III, will complete the structure, with emphasis on the halfway finished second floor. If funded, Phase III would begin July 1, 2021 and will be completed in 15 months. Project management services totaling \$12,500 (in-kind) will be performed by the City's Assistant Public Works Director Jim Gierlinski, who is the acting project manager for this grant. A local architect will be donating his AIA services, which totals \$30,000 (in-kind), to the project.

3. Completed Project Activities.

#	Activity Description	Date Completed	Cost Value
1	Architectural drawings and services - Phase I	6/28/2018	\$50,000
2	Stop water intrusion - Phase I	6/28/2018	\$18,208
3	Stabilize foundation - Phase I	6/28/2018	\$16,867
4	Clean and paint exterior/interior wood - Phase I	6/28/2018	\$113,859
5	Install elevator - Phase I	4/23/2018	\$119,090
6	Fire and lightning suppression - Phase I	6/28/2018	\$61,302

7	Replace HVAC - Phase I	11/29/2017	\$50,909
8	Repair/Replace floor and ceiling - Phase I	6/28/2018	\$34,775
9	Upgrade electrical and lighting - Phase I	4/23/2018	\$97,762
10	Removal of non-historic walls - Phase I	6/28/2018	\$20,823
11	Architectural/engineering services, 20% completed - Phase II	2/21/2020	\$5,000
12	ADA Parking, 11% completed - Phase II		\$1,797
13	Insulation, 89% completed - Phase II		\$11,119
14	Light trays, 100% completed - Phase II	2/27/2020	\$12,300
15	New HVAC, 60% completed - Phase II		\$46,970
16	Plumbing, 43% completed - Phase II		\$24,600
17	Scraping/painting cupola, 26% completed - Phase II		\$21,823
18	Scraping/painting cupola, 26% completed - Phase II		\$21,823
19	Tongue & groove, 100% completed - Phase II	4/22/2020	\$8,721
20	Wood flooring & bead board, 81% completed - Phase II		\$54,998
21	Wood trim, 23% completed - Phase II		\$7,487
22	Wiring and electrical, 18% completed - Phase II		\$23,000

4. Operating Forecast - (Maximum characters 500.)

Describe source(s) of funding for necessary maintenance, program support, and/or additional expenses warranted to sustain the proposed project after the grant period.

Rental fees of the building will cover costs of maintaining the building. The City's public works department maintains an annual budget for maintenance of grounds and will provide all of the minor work and repairs to the building. The building will be available to use in late summer or early fall of 2022, with Phase III being completed by May 30, 2022.

F. Property Information Page 6 of 9

1. Property Ownership.

Enter name of the Property Owner and choose the appropriate owner type. If applicant is not the owner of the property, the applicant must secure Property Owner concurrence. The applicant shall provide a letter from the Property Owner that documents that the applicant has the permission of the Property Owner of record to conduct the proposed project on the owner's property and that the Property Owner is in concurrence with this application for grant funding. This letter shall be uploaded in the Support Materials section of this application. If the property for which grant funding is requested is leased by the Applicant Organization, the lease agreement must be dated, signed and submitted at the time of the application submission, with the required Owner Concurrence Letter attachment to the application.

1.1. Does your organization own the property?

Yes

No

1.2. Property Owner

City of DeFuniak Springs

1.3. Type of Ownership

Non-Profit Organization

Private Individual or For-Profit Entity

Note: Properties owned by private individuals or for-profit entities are not eligible for grant funding with the exception of Acquisition projects and site-specific Archaeological Research projects being undertaken by an eligible applicant organization. For Acquisition projects in which the current owner is a private individual or a for-profit entity, the owner must provide a signed commitment to donate or sell the property to the applicant. Donation or sale must occur during the grant period.

Governmental Agency

G. Protection and Impact Page 7 of 9

1. Local Protection

Indicate the level(s) of local protection currently afforded the project historic property or site and upload a copy of the local protection documents in the Support Materials section of this application.

1.1. Local Protection Level(s). *

- Local Ordinance Design Review
 Other

2. Annual Visitation

2.1. What is the estimated or anticipated Annual Visitation for the project property or site?

15,211

2.2. What is the basis of these estimates? - (Maximum characters 200.)

This figure is based on 2019 Christmas Reflection visitors and past rental numbers before the building closed. The building was rented 144 times in 2016 before the building closed.

3. Anticipated Economic Impact - (Maximum characters 1500.)

Explain the direct economic impact this project will have on the surrounding community. Include any information regarding number of jobs it will provide, if known.

The City of DeFuniak Springs plans to rent the Chautauqua Hall of Brotherhood for weddings, tour groups, and many other community and special events throughout the year. For the entire year of 2016, the City rented out the facility 144 times and collected \$16,945. Weddings and special events attract outside visitors and tourists, filling hotels and restaurants and increasing the need for caterers, florists, etc. Already the city is experiencing calls and inquiries on when the building will be available. There was a large backlog organizations ready to rent the building when it can be opened in fall of 2020. During the first 12 months of occupancy the city predicts that the occupancy rate would be between 65 and 70 %. In addition, the City has partnered with the DeFuniak Springs Visitors Bureau to increase heritage tourism through interpretive panels placed throughout the Florida Chautauqua campus, of which the Hall of Brotherhood is a centerpiece. The City was also designated a Florida Main Street community by the Florida Secretary of State in June 2017, where Main Street DeFuniak Springs now markets the historic district/Hall of Brotherhood as an attraction through *Visit Florida*. In a recent assessment by the Walton County Economic Development Alliance, construction and renovation will provide 15 short-term jobs. There will be 6 more direct jobs because of increased use of the structure. Indirect jobs are numbered at 16. Annual wage figures show renovation would be \$15,000 while indirect wages would be \$80,000 per year. Phase III will be completed by May 30, 2022, and will be available to rent after this date.

4. Benefit to Minorities and the Disabled - (Maximum characters 1500.)

Describe any direct benefit the project will have on minority groups and/or the disabled. Include any alterations to the site that will make the site more accessible to the public. If project includes media content, describe accessibility methods to be used (e.g. voice over, closed captioning, etc.)

Phase I of the project concluded with the installation of a new elevator so that handicap and elderly persons could access the second floor. Phase II of the project provides ADA compliant bathrooms on the first floor and includes new flooring, grab bars, ADA compliant toilets, larger door sizes, updated lighting for increased visibility, ADA compliant amenities, ADA signage, and 2 threshold ramps for easier wheelchair access. Phase III will complete the second floor bathrooms for ADA compliance to complement the first floor. Please see letters of support; they include comments for both persons with disabilities and members of the African-American community regarding the importance of this structure and how they will benefit them.

5. Educational Benefits and Public Awareness - (Maximum characters 1500.)

Explain how the proposed project will educate the public on issues related to historic preservation, Florida history and/or heritage preservation.

The City's website devotes a page to the Chautauqua Hall of Brotherhood's history as well as Phase I and Phase II of the project. A grant award from the Florida Division of Historic Resources funded the interpretive panel project, which placed written information panels around the Chautauqua campus and its contributing structures. The Chautauqua Hall of Brotherhood is a major contributing structure to the Florida Chautauqua movement; thus, it has a panel detailing its history and significance in front of the building. Once the project is complete, the City will publish a brochure detailing information about the building and its facility rental opportunities. This brochure will complement the City's web page on the Hall of Brotherhood.

H. Support Materials Page 8 of 9

1. Non-Profit Status

File Name	File Size	Uploaded On	View (opens in new window)
Non-profit Status.pdf	51 [KB]	4/13/2020 2:27:06 PM	View file

2. Substitute W-9 Form

(available at DFS website <https://flvendor.myfloridacfo.com>)

File Name	File Size	Uploaded On	View (opens in new window)
Substitute W-9 Form.pdf	33 [KB]	4/13/2020 2:27:35 PM	View file

3. Documentation of Confirmed Match

Consult the program Guidelines for suitable documentation evidencing match (Flheritage.com/grants)

File Name	File Size	Uploaded On	View (opens in new window)
Final_Documentation of Confirmed Match.pdf	505 [KB]	6/9/2020 5:01:30 PM	View file

4. Letters of Support

File Name	File Size	Uploaded On	View (opens in new window)
Letters of Support_Combined.pdf	1970 [KB]	6/3/2020 10:39:48 AM	View file

5. Photographs

Photographs are used to further inform Panelists and should relate to the proposed project, depicting the associated property, site, resources, or collection in its current state. Historical images are also welcome.

File Name	File Size	Uploaded On	View (opens in new window)
Photos.docx	8195 [KB]	6/1/2020 4:37:33 PM	View file

6. Representative Image

Upload a single representative image of the property or project to be used in the application review meeting that conveys the theme or purpose of the proposed project. For projects directed at historic properties or sites, this should be a recent image of the front of the building or site.

File Name	File Size	Uploaded On	View (opens in new window)
Representative Image.jpg	94 [KB]	5/26/2020 12:16:14 PM	View file

7. Architectural Drawings (for Development Projects only, if available)

File Name	File Size	Uploaded On	View (opens in new window)
CHOB 2nd Floor Architectural Restoration Drawing.pdf	252 [KB]	6/1/2020 3:53:35 PM	View file

8. Appraisal(s) and Purchase Documents (for Acquisition Projects only)

If your appraisal values the property at more than \$500,000, submit a second appraisal with the first, together with all required purchase documents, as one file.

9. Archaeological Supporting Documents (for Archaeological Research Projects only)

Curricula vitae for principal investigator and other key personnel.

10. Exhibit Supporting Documents (for Museum Exhibit Projects only)

Include curricula vitae for all key project research and exhibit development personnel, if known. If objects are to be loaned from other institutions/individuals or the exhibit is designed to travel, include letters of confirmation/commitment.

11. Documentation of Demonstrated Need

File Name	File Size	Uploaded On	View (opens in new window)
Documentation of Demonstrated Need.pdf	56 [KB]	6/1/2020 3:54:29 PM	View file

12. Local Protection

Provide copies of any documents that provide local protection of the project site as identified in question G.1.1.

File Name	File Size	Uploaded On	View (opens in new window)
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File Name	File Size	Uploaded On	View (opens in new window)
Sec._18_55.1.____Historical_and_archaeological_resources_protection..doc	57 [KB]	4/13/2020 2:30:43 PM	View file

13. Owner Concurrence Letter

Provide a letter that documents that the applicant has the permission of the owner of record (if the Property Owner is not the applicant) to conduct the proposed project on the owner's property and that the owner is in concurrence with this application for grant funding. If the property for which grant funding is requested is leased by the Applicant Organization, the lease agreement must be dated, signed and submitted at the time of the application submission, with the required Owner Concurrence Letter. Note that, for other than Acquisition or site-specific Archaeological Research projects being undertaken by an eligible applicant, the owner must be a Non-profit Organization or agency of government.

14. Optional Materials

Applicants may attach materials not specifically requested by the Division that support the application. Examples may include copies of National Register nominations, conditions assessments, newspaper articles or other documents that reflect the historical significance of the resource, highlight its historic characteristics, its public use and so on.

File	Title	Description	Size	Type	View (opens in new window)
1884 Chautauqua Campus Plans.webp	1884 Chautauqua Campus Plans		33 [KB]		View file
Resolution.pdf	Resolution for Match		57 [KB]		View file

14.1.

I. Review and Submit Page 9 of 9

1. Review and Submit *

I hereby certify that I am authorized to submit this application on behalf of City of DeFuniak Springs and that all information indicated is true and accurate. I acknowledge that my electronic signature below shall have the same legal effect as my written signature. I am aware that making a false statement or representation to the Department of State constitutes a third degree felony as provided for in s. 817.155, F.S., punishable as provided for by ss. 775.082, 775.083, and 775.084.

1.1. Guidelines Certification *

I hereby certify that I have read and understand the guidelines and all application requirements for this grant program as outlined under section , Florida Statutes 267.0617 and 1A-39.001, Florida Administrative Code.

1.2. Signature (Enter first and last name) *

Kara Chilcutt

