



**CITY BEAUTIFICATION AND TREE BOARD
AGENDA
Council Chambers
August 11, 2022
4:00 p.m.**

- 1. Call to Order**
- 2. Minutes Approval** – [June 9, 2022](#), Budget Workshop
[July 7, 2022](#), Regular Meeting
[July 27, 2022](#), Special Meeting
- 3. Old Business**
 - A. Chair K. Wennerberg – Downtown Redevelopment Services- Charrettes 8/16 & 8/17
 - B. T. Brunson- Cedar Tree Update
 - C. T. Brunson- Letter to FPL concerning tree trimming
 - D. S. Adams- Formal & Informal Park Names
 - E. K. Wennerberg- i-Tree: <https://www.itreetools.org/tools>
 - F. Role of the Board and Members
- 4. Citizen Comment**
- 5. Adjournment**

City Beautification and Tree Board
Budget Workshop Minutes
Council Chambers
June 9, 2022
3:00 p.m.

Chair K. Wennerberg, called the regular meeting to order at 3:08 p.m.

Board members present: Michael Goodchild, Sommer Adams, Kim Wennerberg, and Glen Harrison.

Board Member Tony Brunson joined via phone.

City Clerk K. Townsend was also present.

2. Tree Donation Policy

Chair K. Wennerberg opened the workshop with an overview of the items to be discussed.

Discussion ensued:

Chair K. Wennerberg explained the current policy to the board and passed out the Tree Donation Policy of Parkland, FL for reference.

Board Member T. Brunson explained that the quality of tree should expressed so that a bad tree is donated. Continued about different levels of quality in trees.

Chair K. Wennerberg stated a fee should be established because of the work that would need to be done by Public Works.

Board Member G. Harrison asserted that the health of the tree would have to be monitored by someone whether that be Public Works or the donator.

Board Member T. Brunson suggested that a size both in diameter and height should be established.

Chair K. Wennerberg stated that the list parks available to donate to should be updated.

3. Tree Replacement Policy

Chair K. Wennerberg stated that this policy would be replace trees in parks that have been removed due to weather, safety, etc.

Board Member M. Goodchild asked what size or type of tree would be needed for the replacement.

Chair K. Wennerberg asked for clarification on distinction of different classes of trees. Continued by asking when the best time of year to donate or plan the trees would be to ensure that they survive.

4. Citizen Comment – None at this time.

Adjournment – Interim Chair K. Wennerberg stated there was no further business and adjourned. The meeting was adjourned at 4:21 p.m.

Kim Wennerberg, Chair

ATTEST:

Minutes taken by Koby Townsend, City Clerk
Proper notice having been duly given

City Beautification and Tree Board
Regular Meeting Minutes - DRAFT
Council Chambers
July 7, 2022
4:00 p.m.

Chair Kim Wennerberg, called the regular meeting to order at 4:03 p.m. and called the roll. Board members present, Sommer Adams and Tony Brunson

Michael Goodchild and Glen Harrison were excused.

City Manager R. Thompson, PR Manager Mikiko Tucker, and Deputy City Clerk DeAnn Brooks were also present.

2. Approval of Minutes

Motion by Board member S. Adams and seconded by Board Member T. Brunson to approve the minutes of June 2, 2022, as corrected. All ayes. Motion carried.

3. Old Business

A. Budgetary Request for 2023 Fiscal Year

Members discussed requesting an arborist and playground equipment that would follow ADA regulations. City Manager Thompson suggested getting specific types of equipment they are wanting and presenting them to him so he can show the council examples of what they are requesting. The conversation left off with the board getting information and bringing it back to the next meeting.

B. Survey for Baldwin Ave Street Painting

Members discussed surveys for citizens to fill out should be a separate short survey alone instead of incorporating Main Streets into a longer version.

Chair K. Wennerberg asked for any additions or deletions to the proposed survey, Board member Adams and Board member T. Brunson agreed to nothing to add or delete and go forward with the survey.

C. Review Proposed Tree Donation Policy

Chair Wennerberg asked the board to review the proposed Tree Donation Policy and if any changes needed to be made. A suggestion of adding an estimate of the cost of granite marker on the website. Add a link to Ben Levinger for Tree Donation inventory. Include in the form the LDC of acceptable trees minus the certain ones listed on the proposed policy.

Motion by Board Member S. Adams and seconded by Board Member T. Brunson to approve proposed Tree Donation Policy with suggestions and recommend taking to Council for approval. All Ayes. Motion carried.

D. Review Proposed Tree Replacement Policy

Chair Wennerberg asked the board to review the proposed Tree Replacement Policy and if any changes needed to be made. Board S. Adams suggested possibly getting local master gardeners and girls scouts involved and asking them to put an extra eye on newly planted trees. This could be an incentive for a badge or some community service.

Motion by Board Member T. Brunson and seconded by Board Member S. Adams to approve proposed Tree Replacement Policy and recommend taking to Council for approval. All Ayes. Motion carried.

4. Citizen Comment

Tony Brunson commented on the trees that FPL has been trimming when replacing the utility lines. Specifically, the tree down Highway 83 and 90 that was cut in the shape of a wishbone. City Manager Thompson commented that citizens are vocal, and the city is aware and encouraged citizens to voice their concerns. Mr. Brunson agreed to draft a letter to FPL and bring it back before the board and have them sign it and send it to FPL noting the board's concerns.

Tony Brunson also talked about a huge cedar tree in the triangle by the caboose and said he was going to call the forestry service to come in and measure. Chair K. Wennerberg suggested getting information about heritage trees and bringing it back on next month's agenda to discuss further.

Adjournment - Chair K. Wennerberg stated there was no further business and adjourned. The meeting was adjourned at 4:44 p.m. **Vote:** All ayes. Motion carried.

Kim Wennerberg, Chair

Minutes taken by DeAnn Brooks, Deputy City Clerk
Proper notice having been duly given

City Beautification and Tree Board
Special Meeting Minutes
Council Chambers
July 27, 2022
10:00 a.m.

Chair K. Wennerberg, called the regular meeting to order at 10:00 a.m.

Board members present: Tony Brunson, Sommer Adams, Kim Wennerberg, and Glen Harrison. Board member Michael Goodchild was absent. Deputy City Clerk D. Brooks was also present.

Benjamin Levenger, Binoy Panicker, and Amanda Arnold were present by zoom call.

Chair K. Wennerberg turned meeting over to Benjamin Levenger who informed committee members of deadline for Master Parks Grant is end of August. Levenger also suggested to collectively bargain together with CRA and Main Street so that it would be more beneficial to the community. A few details needed to be identified and get feedback regarding parks, for example: what each resident would like to see if money was not an object, then also what are some concerns as to each park. Board member S. Adams suggested the parks have both the legal name along with the names known by locals would be helpful because most know of them by what they have called them their whole lives. Binoy Panicker suggested also that ownership of parks was to be verified and if anything, missing or mislabeled let him know before they move forward with map suggestions for residents. Levenger asked committee members their thoughts on providing a map of each park where suggestions could be made and drawn on or if committee wanted it to be simple and to the point. Board member S. Adams and Board member T. Brunson both spoke up and said the more detailed they felt the better. Board member T. Brunson suggested doing an inventory of each park so the committee would have updated knowledge of each park. Chair K. Wennerburg suggested putting an announcement on social media to residents to better understand the importance of this workshop. B. Levenger then updated as to when the public workshop would take place and the outcome of it.

Chair K. Wennerberg suggested rescheduling next City Beautification and Tree Board meeting from August 4, 2022, to August 11, 2022, at 4 pm City Hall, Council Chambers. This new date would be after the workshop therefore a discussion could take place about the outcome and what would be expected of the committee.

Adjournment – Chair K. Wennerberg stated there was no further business and adjourned. The meeting was adjourned at 10:49 a.m.

Kim Wennerberg, Chair

ATTEST:

Minutes taken by DeAnn Brooks, City Clerk
Proper notice having been duly given